

**AUBURN AVIATION ASSOCIATION  
BOARD OF DIRECTORS MEETING MINUTES  
NOVEMBER 7th, 2019**

President, Doug Fee, called the meeting to order at 1755 hrs.

Attendees: Doug Fee, Don Wolf, Gary Vogt, Joanie Mooneyham, Larry Borchert, Wayne Mooneyham, Peggy Dwelle, Mike Duncan, Chris Haven-via telephone, VP Elect Doug McDougall.

**Budget Review:** Gary gave a comprehensive review of our financial status as compared to 2018. He gave the secretary hard copies of financial records from 2015 to date for retention. Comparison of income and expenses was made for 2018-2019 and consensus was that we are on par with previous years. Scholarship recipient, Caleb Switzer, has not used any of his scholarship funds which expire May, 2020. Don Wolf will send Caleb an email reminding him of the deadline. The consensus of the Board is that we need to be prudent and cautious with spending. It was agreed to have a financial review at every Board meeting. We will continue to use Wild Apricot in the present configuration. Gary will email a Balance Sheet to each board member at the end of each month.

Peggy Dwelle made a motion that the recent check received from WAA, as well as all future WAA funds, be deposited in the General Fund. Wayne Mooneyham seconded. Motion carried.

Doug presented a plan for tracking and documenting donations made to the PCF. A Donations Coordinator position will be established. Gary and Joanie will establish a procedure. Nancy Benjamin has agreed to take on the job. Chris volunteered also to write Thank-you notes to donors as needed.

**Life Memberships:** Awarding Life Memberships for "hard" donations and/or achieving one of the monetary levels was discussed. If a donor's cumulative contributions equal a membership level they should be awarded the appropriate membership. Matt Dicicco and Nancy Thym will be awarded

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accordingly. Chris reminded that we should update membership records. Joanie will ask Tim O'Brien about making certificates. Special designations should be indicated on the Membership Roster for the various levels. Putting some sort of designation indicating membership level on our badges was discussed...perhaps a star? Joanie will follow-up with badge vendor. Courtesy memberships will not be awarded for donations less than \$750.

**Scholarship Update:** Don Wolfe reported that we are teaming up with EAA for our scholarship program. Their timeline dictates that we be completed by March 1 in order for them to award two scholarships for Oshkosh. Therefore, AAA will open our program the first week of January, 2020, and close it the first week of February, interview the middle of February and be all done by March 1. James Jacobson has developed an online program for the process. AAA and EAA are each putting \$2,500 toward the program. The Mentor Program will possibly be in April.

**Airport Issues:** The 5AC Committee and a few other members will approach City Manager Bob Richardson about airport concerns - i.e., lack of transient parking; abandoned aircraft on the property; pilot controlled runway lights; shortage of aircraft tie down spots; Emergency Response Team and vehicle; airport brochure; removal of hangars; public access to airplanes/Wings area; fencing of airport; power outages-no generator available. Lack of Emergency Response Checklist is a primary concern. Consensus is that pressure needs to be placed on the City to work with AAA to address these issues. Wayne will have a 5AC meeting and have members present their concerns and follow-up with a meeting with Bob Richardson.

The procedure for running the silent auction at the December meeting was discussed. Chris will ask new member Morgan Chase to help. Proceeds will go into the General Fund

Meeting adjourned at 2020 hrs.

Respectively submitted:

Joanie Mooneyham, Secretary