

AUBURN AVIATION ASSOCIATION
BOARD OF DIRECTORS MEETING MINUTES
MAY 4th, 2020

The Board had a virtual meeting on Monday, May 4th, 2020.

Randy Leys, President, called the meeting to order.

The finances of the organization were discussed with regard to how much funds are to be held in the checking account and the surplus to be forwarded to the PCF. It was agreed that we retain enough to cover expenses and two scholarships annually - roughly \$10,000. with any surplus being transferred to PCF. The matter will be reviewed quarterly by the Board.

Doug Fee explained the flow chart identifying the tasks and duties of the new position of Donations Coordinator. The process of receiving funds from various sources, documenting the donation, forwarding the funds to PCF and sending the donor thank you notes was discussed in great detail. The process is somewhat complicated because some donations go directly to PCF while others come directly to AAA. Nancy Benjamin has agreed to assume the position of Donations Coordinator. Don Wolfe made a motion to accept the Flow Chart for the Donation Coordinator duties; Joanie seconded. Motion Passed.

Don Wolfe suggested that Life Membership donors should be given a Thank You note. Mike Duncan will forward the names and donation amounts that are given to him via Sunshine Flyers to the Donations Coordinator for processing.

Don Wolfe - Scholarships - Due to the changes taking place in the airline industry because of the COVID Virus and the potential furloughing of pilots, he will delay his aviation career presentation for a later meeting - perhaps in the Fall. Don and Doug Fee have made a brochure for promoting the Heritage Foundation for our Association. As always, the Board expressed their thanks for Don and Doug's efforts.

5AC - Wayne Mooneyham submitted his resignation as chairman of the 5AC group. Mac McElroy has agreed to assume the position. Wayne will be available to help Mac as he takes on the responsibilities of the 5AC. Mike Duncan moved that Mac McElroy be appointed 5AC Chairman, Gary seconded. Motion Passed.

Doug McDougal asked for an explanation about Bernie Schroeder leaving her position. The challenges facing the City of Auburn and the airport were discussed. The group agreed that now might be a good time to work with City staff to address airport concerns. Mac's professional experience in finance and corporate management will be an asset as he follows up on these items with the City of Auburn. The group thanked Wayne for his service.

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Peggy brought up the Noise Abatement Brochures which need to be updated, printed and made available to pilots and airport businesses. She will contact Dave Spencer, Acting Airport Manager, about moving forward with the project. Bernie had approved the task but it is unsure of the City's participation at this time. Mike and Wayne worked on the update. Putting a notice on the AWAS will be effective with regard to out of area pilots - Robert Hewitt will update the system. It was suggested that we develop a PDF that can be submitted to ForeFlight and AirNab - Chris volunteered to do this.

As a point of order the Board officially voted Chase Morgan as Membership Director.

With no more business to discuss the meeting was adjourned.

Respectfully submitted,

Joanie Mooneyham, Secretary
Auburn Aviation Association